Reviewer Training

Reviewers

Recruitment

- Qualification
- Recommendation
- Evaluation ethics and conflict of interest

Reviewer Candidates

Reviewers

On-site Visit

Training

- Pre-on-site Meeting
- Core Courses
- **On-Line QA Review System & Zoom**

Core Courses(1/2)

Category	Core courses
1ˢᵗ cycle Program **1ˢᵗ cycle Institutional** **2ⁿᵈ cycle Program**	• Ethic and Practice of Evaluation • Evaluation Report Writing • Establishing a Mechanism on the Quality of Student Learning Outcomes
2ⁿᵈ cycle Institutional **HEEACT Program Accreditation**	• Accreditation Data Collecting and Verification • Ethics of Evaluation • On-Line QA Review System & Zoom

Core Courses(2/2)

**The Ways of
Giving Lectures**

01 — The content is taken both theory and practice into consideration
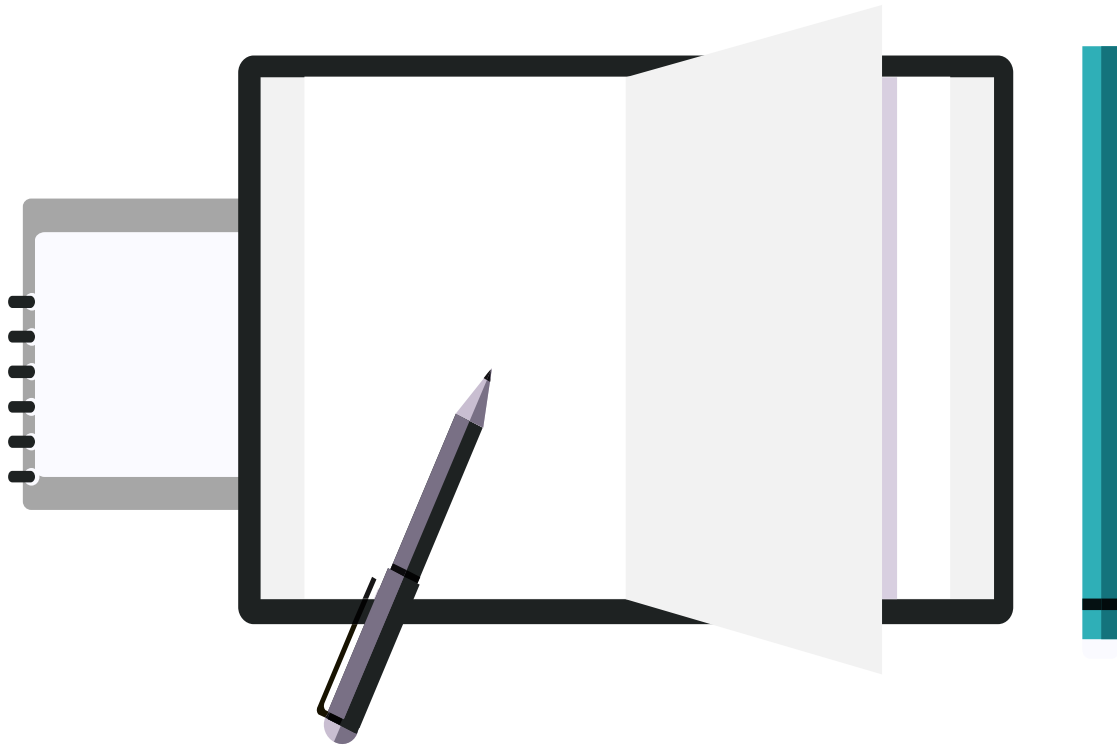
02 — Speech

03 — Case Study

04 — Group Discussion

Reviewer Training (1/5)

● **Half of a day**

Agenda	Time
Pre-on-site Meeting (Introduce the implementation plan)	50 mins
Break	10 mins
Accreditation Data Collecting and Verification /Ethics of Evaluation	40 mins
Introduce On-Line QA Review System & Zoom	20 mins
Q&A	10 mins

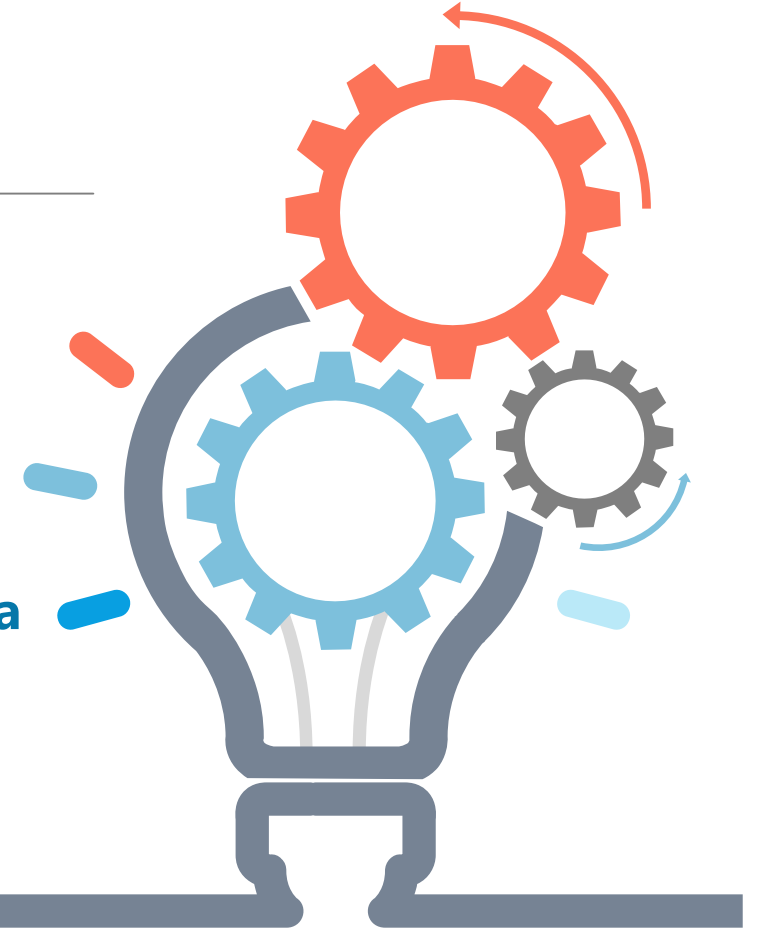# Reviewer Training - Pre-on-site Meeting(2/5)

- **Implementation**

- **Objectives**

- **Standards**

- **Procedures**

- **Results**

Course context

Accreditation Data Collecting and Verification

- **Accreditation System**

- **Looking up for Accreditation Information**

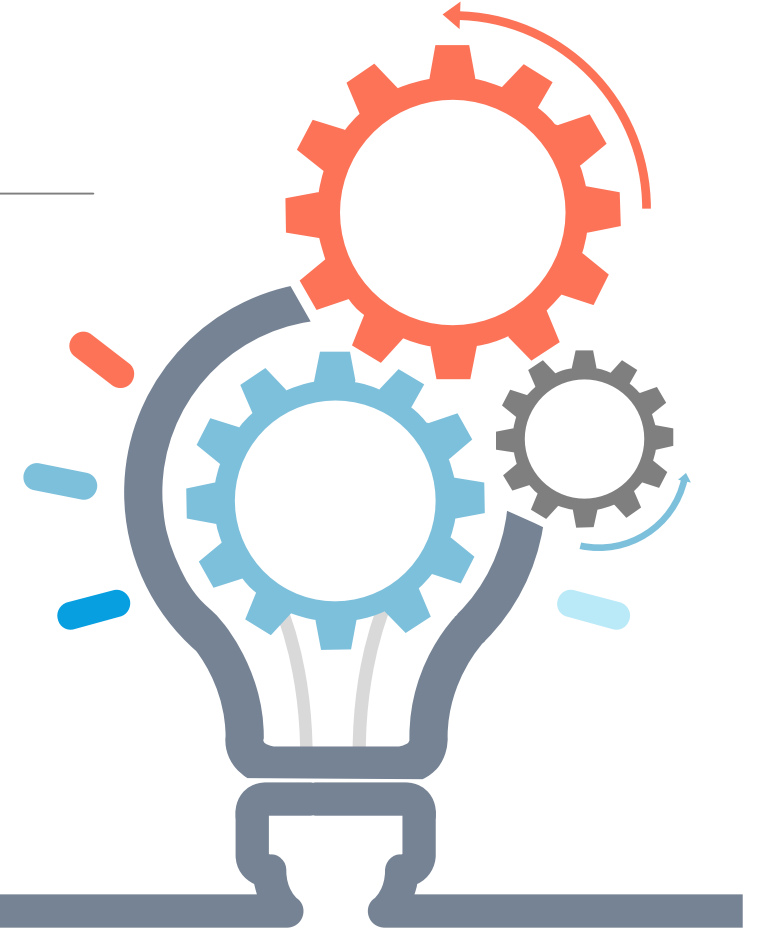- **Process of Collecting and Verification Accreditation Data**

- **Case Study**

Reviewer Training - Ethics of Evaluation(4/5)

Course context

Ethics of Evaluation

- **The Meaning and Importance of Evaluation Ethics**

- **The Guidelines and Principles of Evaluation Ethics**

- **Ethical Disputes in Evaluation Practice**

- **The Professional Role of the reviewers**

- **Case Study**

Reviewer Training - On-Line QA Review System & Zoom(5/5)

● HEEACT Reviewer Training is implemented with an On-Line QA Review System and cloud-based video conferencing service (Zoom) in order to save travelling time.

Convener meeting

In order to make the process of on-site visit successfully, and make the conveners understand their roles and tasks more clearly

Meeting Content

- The conveners' roles and tasks
- Explain the emphasis of on-site visit

Thank you